

Special Leave Application For Matri Pitri Vandana

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|--|---|------------------------------|--|--------------------------------|
| Application Id: | spllleave/34/2024/854698 | | | |
| Name of Employee: | PANKAJ KUMAR SAIKIA | | | |
| Emp ID: | 26806 (This is System Generated ID*) | | | |
| Designation: | BPM | | | |
| Office Name: | BMMU | | | |
| Department: | Panchayat and Rural Development Department. | | | |
| Belongs To Essential Service Category: | No | | | |
| Leave From | Leave To | Spend Time with/Visit | Address During Leave | Leave Accepted/Rejected |
| 06-11-2024 | 08-11-2024 | parents in laws | Darrang Mangaldai Post Office :Mangaldai PIN :784125 | |

Note: Leaves will be considered only for working days. 7th November, 2024 being Chhat Puja - a notified Govt holiday will be excluded if it falls in between the leave dates.

Signature of Employee

Seal & Signature of Head of Department/Reporting Officer